



Knox County Board of Commissioners

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July 15, 2025

LEGAL NOTICE – INVITATION TO BID

Sealed bids will be received by the Knox County Commissioners, as provided in this notice for the **Knox County – Sheriff's Office Maintenance Building** (the "Project"). Contract documents, which include additional details of the Project, are on file at the office of Side Street Studio, 1286 East Fulton Street, Columbus, OH 43205. The Project is located at 11540 Upper Gilchrist Road, Mount Vernon, OH 43050.

The contract documents are available for physical purchase from RB Print Shop, 165 North Trimble Road, Mansfield, OH 44906; www.rbprintshop.com beginning **Thursday, July 17th, 2025**. Digital documents can be found on The Builder's Exchange.

Bids shall be enclosed in a sealed envelope addressed to Knox County Commissioners Office, Attn: Jason Booth, County Administrator, 117 East High Street, Suite 161, Mount Vernon, OH 43050 and plainly marked on the outside "KNOX COUNTY – Sheriff's Office Maintenance Building." **Bids will be received until 10:30 a.m., local time, Tuesday, August 12th, 2025**, and shortly thereafter opened and read.

Pre-Bid Meeting: All bidders are strongly encouraged to attend the Pre-Bid Meeting on **Wednesday, July 30th, 2025, at 10:00 a.m.**, on site at 11540 Upper Gilchrist Road, Mount Vernon, OH 43050. Bidders will meet at the plaza in front of the building at 10:00 a.m. and will be escorted through the project site by security personnel.

All bids must include a Bid Guaranty, as described in the Instructions to Bidders. Prevailing wage rates apply. No bidder may withdraw its bid within 60 days after the opening; the County reserves the right to waive irregularities, reject any or all bids, and conduct necessary investigations to determine bidder responsibility.

The total estimated construction cost for the base bid Work for the Project for which bids are being solicited at this time is \$425,000.

By order of the Knox County Board of Commissioners, Knox County, Ohio
Bill Pursel, Drenda Keesee and Barry Lester

Public Notice to be advertised on the Knox County Website in the Public Notice section upon approval on July 15, 2025. <https://co.knox.oh.us/county-home/public-notices/>